

Minutes – OCHRS Board Meeting February 20, 2007

Members Present: Kathleen Norman, Joy Pollock, Lynette Parmley, Michelle Gibson, Melanie Stillinger, Scott Lowber, Stephany Wade Tate, Brad Davidson, Lindsey Murry and Lisa Fleming

Members Absent: Cooper Johnson, Susan Leonard, Gayle Barrett and Stacey Scott

Visitor: Jamie Schuman – UCO - HR Society - President

Meeting began 5:58 pm

Minutes from the September 2006 meeting were reviewed. Motion for approval by Michelle Gibson and seconded by Stephanie Wade Tate. All present were in agreement.

Scott Lowber presented the financial overview, currently has \$67,794.00 in our account. We made about \$15K during last year's state conference and we have about 20% of registrations for this year's conference.

Scott discussed the 2007 CAP Report and passed out copies to review and prepare for this year. Each board member needs to review and take care of the sections pertaining to their areas. Scott announced we should be receiving a Superior Merit Award again this year.

Scott discussed arranging a financial audit for our chapter. Everyone agreed we should select a firm to do this for us. Melanie has a contact for this and will provide the information.

Scott announced we have selected the Chapter Administrator for OCHRS; Sharon Fulton. Three services were provided to payroll our administrator; SOS, HLP and Express Personnel. There was a Motion for Approval to select HLP as our provider by Michelle Gibson/Joy Pollock. All members were in agreement.

Discussion ensued about having our membership surveyed for developing subgroups, future topics and learning labs. Joy will develop a survey and plan future events based on the information gathered. Motion approved and seconded; Melanie Thompson/Lynette Parmley.

SHRM has requested that we assign a person for the Chapter Foundation. Discussion ensued on whether this should be a new position or a shared position. Scott will talk to Cooper about having a duo role with his sponsorship responsibilities.

Reports were made from the Vice-Presidents:

Joy Pollock reported that the cost for speaker Troy Evans would be between \$3-4,000. Motion approved/seconded by Lynette/Stephanie. All agreed.

Brad Davidson is happy to be back on the board and will be planning the Diversity meeting. Brad discussed several ideas for promoting diversity in the membership and on the board as well.

Scott Lowber passed around a copy of the "Hire a Professional" brochure for everyone and suggested we use this for future events and possibly submit for a Pinnacle Award. This brochure was crafted by Brad Davidson.

Lynette Parmley discussed the Legislative and Government affairs for a day at the State Capital. Further information will be delivered through emails.

Melanie Thompson and Michelle Gibson discussed the success of the mini-membership drive and that we had 14 new members. Michelle is working on a brochure for our at-large members to consider joining the local chapter.

Lisa Fleming discussed the job shadowing program and partnering with high school students for workforce readiness. Lisa is going to partner with Glenda Owens who is our local JA contact to promote this event.

Lindsey discussed the HR games participation and several ideas for the future HR games. Lindsey also report on the local UCO HR chapter meetings. Suggestion made for the UCO chapter to put a page in the OCHRS newsletter. Decision made to invite Lee Tyner and offer free OCHRS membership. Motion/Seconded by Stephanie/Melanie. All present agreed.

Discussion continued about making a SHRM bylaw amendment and offering students a free OCHRS membership for one year following their student membership.

Stephanie Wade-Tate discussed offering an HR Person of the Year or HR excellence program. If we decide to do this then we should commit it to the bylaws as well.

Our current OCHRS bylaws have been submitted to SHRM for approval and then will be sent back to us for final approval. Current bylaws are still in effect at this time.

Next Board Meeting will be at Ted's Cantina on April 9th at 6:00 pm.

Meeting adjourned and seconded by Michelle/Joy. All present agreed.

Meeting ended at 8:00 pm

Minutes submitted by Kathleen Norman, VP of Diversity