

Minutes – OCHRS Board Meeting April 11, 2006

Members Present: Stacey Scott, Kathleen Norman, Joy Pollock, Lynette Parmley, Michelle Gibson, Melanie Stillinger, Susan Leonard, Scott Lowber, Cooper Johnson and Lisa Fleming

Members Absent: Gayle Barrett, Jeremy Hornbuckle and Stephany Wade Tate

Visitor: Clark Jermain

Meeting began 6:08 pm

Minutes from the February 2006 meeting were reviewed. Motion for approval by Cooper Johnson and seconded by Lynette Parmley. All present were in agreement.

Stacey Scott presented the financials. Motion for approval by Cooper Johnson and seconded by Michelle Gibson.

Clark Jermain, visitor – reporting on our Senior HR Project – Francis Tuttle - going very well, next few meeting topics will be on generational issues, benefits and compensation strategy.

Scott presented the discussion about getting a new chapter administrator; discussion about what areas would be covered, approved 10 hours per week, and a salary of \$15-20 per hour. Motion approved and seconded Michelle/Susan. All present were in agreement.

Cvent has been set up and should be up and running before our June meeting, it takes 90 minutes to go through the demo. Information needs to be sent to Joy.

Discussion ensued over meeting locations; suggestion to use Francis Tuttle more, would have to arrange catering, check into establishing credit for our meetings, Motion approved and seconded to stay mostly at Embassy Suites and add certification approval; Cooper/Michelle.

Lisa polled the BOD about ongoing mentoring, internships, externships and shadowing activities that are currently being provided by our membership. The information is being gathered for the quarterly Workforce Readiness report for the State Council.

Cooper announced we have June and October open for sponsors at the moment.

Melanie discussed membership renewals, we have had a lot of new members, suggested we ask guests to stand at next meeting, one suggestion from our membership is to have a possible topic of roundtables by industry; such as mfg or services, etc., need to update the directories, possibly on-line, check into doing this through Cvent. Several members had their OCHRS keychain broken, Julie from MW Trophy is asking about the name tags.

Also, Melanie reported that Hollie had been very touched about receiving the lifetime membership in OCHRS.

Kathleen received approval for the Dr. Hubbard, National Diversity Speaker and costs that had been sent to everyone through the email; Motion approved and seconded Cooper/Joy. All present were in agreement. Suggestion made to call Valerie Fried and set up a learning lab for this diversity speaker to arrange certification credit.

Michelle announced the UCO student chapter received the Superior Merit Award again for 2005. There are to be 7 volunteers at the state conference from the student chapter. Michelle volunteered to assist any other area since the students are out for the summer semester.

Other issues discussed included the Pinnacle Awards, press release work, having a manufacturing section, press releases should be sent out to chapter members and learning labs.

Next meeting will be sometime in August 2006. Next Board Meeting will be scheduled by Scott Lowber and emailed to all board members.

Meeting adjourned and seconded Lynette/Joy, all present agreed.

Meeting ended at 7:47 pm

Minutes submitted by Kathleen Norman, VP of Diversity