

Minutes – OCHRS Board Meeting February 9, 2006

Members Present: Stacey Scott, Kathleen Norman, Joy Pollock, Lynette Parnley, Michelle Gibson, Melanie Stillinger, Cooper Johnson, Lisa Fleming and Jeremy Hornbuckle

Members Absent: Susan Leonard, Gayle Barrett, Scott Lowber, and Stephany Wade Tate

Meeting began 5:52 pm

Minutes from the December 2005 meeting were reviewed. Motion for approval by Cooper Johnson and seconded by Jeremy Hornbuckle. All present were in agreement.

Stacey Scott presented the financials. Also, Stacey presented a new check request form for everyone to use when requesting payment. Stacey will send out a copy to everyone by email. Motion for approval by Cooper Johnson and seconded by Michelle Gibson.

Discussion ensued about meeting formats; morning meetings or late afternoons with donuts as refreshment. Suggestion of a post card – will all the dates of the meetings until the end of the year. Also, add all future dates to the next meeting agenda. Jeremy is going to check into the SHRM regs for getting SPHR/PHR credit for meetings.

Jeremy suggested a senior panel group for the agenda of April's meeting. Suggestion made to get 5 to 10 seniors to attend. Suggestions for the legal seminar; EEO-1, definition of an applicant, I9, possible conduct a survey, ask Brad.

Volunteer requests – many times we are contacted, asking for assistance, contact names and committees. We should arrange for more recognition for our volunteers. Everyone needs to keep a roster through the year on who helped. Cooper volunteered to be in charge of volunteers.

Meetings will be as scheduled:

February – current legislation

March – Carolyn Shockey

April - TBD

May – No meeting

June – still open

July – Leadership Development – Developing your staff for Peak Performance

August – Legal seminar

Suggestions for additional meetings; possibly contact Sharon Stumpf ; Kathleen suggested Dr. Hubbard.

Lynette discussed the February meeting plan; Prosperity and the panel to discuss hot legislative issues; also HR Voice which is a part of SHRM. Hot topics will include health care, labor, unemployment and workers' comp.

Melanie and Joy discussed membership renewals; emails and posting on website. We only have about 30 renewals, need to send second email and invoice. We have added about 20 new members in the last couple of months. Stacey is going to email an invoice for when a member forgets to bring their check to the meeting to Joy and Melanie.

Cooper announced sponsorships covered for meetings through August 2006. One of which is the Will Rogers Theatre, which is a good facility to consider having future events located.

Discussion ensued about general liability insurance and Directors and Officers Liability insurance. All present were in favor of getting prices and more information on this.

Lisa Fleming, our newest board member, discussed workforce readiness and welcomed any suggestions on this topic.

Michelle announced Rhett Laubach would be speaking for UCO at their February 16, 2006 meeting. He topic is "The Art of Annoying People." This is one of the potential speakers we have considered inviting to speak at one of our meetings.

Next Board Meeting will be scheduled by Scott Lowber and emailed to all board members.

Meeting adjourned and seconded Jeremy/Joy, all present agreed.

Meeting ended at 7:30 pm

Minutes submitted by Kathleen Norman, VP of Diversity