

Minutes – OCHRS Board Meeting January 20, 2005

Members Present: Stacey Scott, Kathleen Norman, Scott Lowber, Michelle Gibson, Brad Davidson, Lynette Parmley, Joy Pollock and Cooper Johnson

Members Absent: Stephany Wade Tate, Dan Maloy, Melanie Stillinger, Gayle Barrett, Jeremy Hornbuckle and Greg Davis

Meeting began 5:47 pm

Minutes from the November meeting were reviewed. Motion for approval by Michelle Gibson and seconded by Scott Lowber. All present were in agreement.

Stacey Scott stated the financials were reported in the newsletter. Brad presented the recent survey, which received 100 responses. This information will be shared with our membership at the meetings and in the newsletter. Any suggestions for speakers for February and March need to be sent to either Stacey or Jeremy as soon as possible.

Stacey and Scott attended the leadership conference. Stacey met with groups that were about our size to discuss possible programs. Scott went to the new members group.

The 2005 directory needs to be updated so Stacey needs to ask Flint about getting a copy on diskette. The State Conference will be May 11-13, 2005 in Tulsa. In 2006, the state conference will be in Norman.

We are planning on combining learning labs with Francis Tuttle and arrange mailings to our PHR/SPHR membership.

Stacey handed out the 2005 CAP report for everyone to start reviewing. Currently, we have 353 members; only have received renewals on about 52 so far. We have had several requests to pay by credit card. We want to focus on growth this year and increasing our active membership. Also, we need a door prize for January's meeting.

Discussion ensued about discontinuing the reminder card and just sending out an email reminder. We are going to start sending the newsletter out electronically and we need to start announcing this at each meeting. The membership database is online for access. Everyone should know how to access the information at this time. Discussion about the different reports to be printed from the database, cost of setting up reports, adding in columns for paid/not paid and volunteers. Scott will check into this and report at the next meeting.

We need to put a reminder in the newsletter and introduce our new board members at the next meeting. The possibility of paying for meetings and membership by credit card with US Integration is being considered. The State Chamber is currently using this method of payment. All agreed we should check into setting this process up online for our membership.

Lynette will be attending the Employment Law Seminar March 14-16, 2005 in Washington, DC. Scott Lowber/Michelle Gibson approved. All present agreed.

Brad discussed the magazine articles we are helping with are interested in information about outsourcing HR and which functions would be best outsourced. They are also interested in Sick/Vac/PTO programs. Please send Brad the names and contact information of good benefit specialists. Brad will be reading the interview notes of future articles and will not be proofing all out articles. We need to submit a press release about our winner of a free years membership from those who participated in our survey; Laura Hare. This will be done at the next meeting and in our newsletter.

Stacey discussed our "Hire a PHR/SPHR" brochure and several submissions on pricing. Stacey will go by and talk to Reid Printing and get with Brad to order some samples and to finalize this project. We will probably order 5,000 copies.

Next Board Meeting is scheduled at 5:30 pm, Tuesday, March 8, 2005 (after rescheduling), at the office of Michelle Gibson, Arkansas Blue Cross and Blue Shield, 701 NW 63rd Street, Suite 100, Oklahoma City, OK 73116.

Meeting adjourned and seconded, Lynette/Michelle, all present agreed.

Meeting ended at 7:30 pm
Minutes submitted by Kathleen Lyons, VP of Diversity