

Minutes – OCHRS Board Meeting March 8, 2005

Members Present: Stacey Scott, Melanie Stillinger, Kathleen Norman, Scott Lowber, Michelle Gibson, Brad Davidson, Joy Pollock, Jeremy Hornbuckle and Cooper Johnson

Members Absent: Stephany Wade Tate, Dan Maloy, Gayle Barrett, Lynette Parmley and Greg Davis

Meeting began 5:47 pm

Minutes from the January meeting were reviewed. Motion for approval by Michelle Gibson and seconded by Cooper Johnson. All present were in agreement.

Scott Lowber presented the financials. One question to be answered in future, “what do we make off the luncheons?” Scott announced we have approximately \$50K in the bank at this time. Suggestion made to clean out the storage space we have rented for \$40 per month. Suggestion made to contact someone such as Valerie Fried to audit our financials. Motion made for approval of financials by Jeremy Hornbuckle, seconded by Cooper Johnson. All present were in agreement.

Stacey reported at this time there is no new information about the directory updates for 2005. We are continuing to gather information to publish the Hire a PHR/SPHR brochure. State Conference information has been sent out on a mailer. Everyone should look at the website and agenda for the conference which will be held May 11-13, 2005. We will continue to give out the \$50 discounts for attending the conference at the next two meetings.

Learning Lab with Francis Tuttle might provide a way to utilize senior HR members. Suggest asking for panel volunteers and speakers at the April Meeting.

Lynette will leave Saturday for the legislative conference. Lynette needed some suggestions as to who to contact for meeting rooms. Owen Sevier was suggested as a contact person.

Joy and Melanie have put together some ideas are getting new members. Melanie would like to request getting a report made on who has paid and who hasn't. Cost should be approximately \$100. Motion made by Cooper Johnson/Michelle Gibson, all approved.

Scott was asked to bring the change to each meeting automatically. Paylive should be up in April to accept payments online. We need to announce this in the email and newsletter to encourage growth and convenience for our membership.

Suggestion made to sponsor the refreshments at the Metro Council Meeting to get our name out to the business members. Brad will ask Larry Musselwhite if we can email a flyer to their membership database. Suggested inviting Larry to our meeting at no charge.

Suggestion made to visit the local PHR/SPHR classes and post our meetings in the school newspapers. Another idea to increase membership would be a membership referral program. Joy and Melanie will submit guidelines at our next meeting. A possible future project might be to have a drive with the OKC Chamber of Commerce. Cooper suggested having a prospective members cocktail hour.

We are contemplating having our appreciation luncheon for everyone at the Embassy Suites on December 15th. Cooper suggested having it at the rooftop on the museum with a firm (vendor) fair.

Cooper announced the sponsorships are arranged through July 2005.

Joy and Cooper presented the sample nametags for the membership. Motion made for approval by Melanie/Jeremy, all approved.

Brad will be placing meeting information in the Oklahoman the Sunday before our meetings. Kathleen will be working on getting a diversity speaker for our October Meeting. Everyone needs to come up with suggestions for our August and November meetings.

Kathleen announced that a new USERRA labor law poster is out and required posting by March 10th. She will email the information to everyone else and send the information to Olivia for the newsletter.

Next Board Meeting is scheduled at 5:30 pm, Tuesday, May 3, 2005, at the office of Brad Davidson, The Hartford, NW Expressway and Council. Brad will email everyone directions to his facility before the next meeting.

Meeting adjourned and seconded Stacey/Scott, all present agreed.

Meeting ended at 7:17 pm

Minutes submitted by Kathleen Norman, VP of Diversity