

Minutes – OCHRS Board Meeting November 9, 2004

Members Present: Stacey Scott, Dan Maloy, Kathleen Lyons, Scott Lowber, Michelle Gibson, Melanie Thompson Stillinger, Gayle Barrett and Jeremy Hornbuckle

Members Absent: Stephany Wade Tate, Brad Davidson, Lynette Parmley, and Greg Davis

Meeting began 5:50 pm

Minutes from the September meeting were reviewed. Motion for approval by Jeremy Hornbuckle and seconded by Michelle Gibson. All present were in agreement.

Stacey Scott presented the financials for Greg. Dan reviewed the financials and it was agreed we needed a summary report. Motion for approval by Melanie Stillinger and seconded by Scott Lowber. All present were in agreement.

Stacey Scott discussed the learning labs and reported on Greg's report of the facility. Discussion about having the monthly meeting and the learning labs with Francis Tuttle for the first three months to see how that works out next year. Stacey suggested the possibility of having one or two paid speakers next year to broaden our scope of speakers.

Stacey suggested we put out a survey to our membership for 2005 to ask about suggestions for locations and programs along with other suggestions on how to bring more value to our members. It was suggested to possible have a comp and benefits meeting in conjunction with Southwest Benefits Association. They are having a meeting on February 18, 2005.

Stacey asked Dan to send her an email to explain the reasons why the salary survey did not happen as expected so she could send it to the membership or put in the newsletter. Discussion about the Hire a PHR/SPHR brochure included costs and the possibility of getting a sample and quotes for printing.

Scott discussed the possibility for prepaid lunches or accepting credit cards. This should be added to our member survey.

The election of officers was discussed. Cooper Johnson was suggested for the sponsorships and Joy Pollock for member services.

There will be a leadership conference next Thursday and Friday. Stacey and Scott should be in attendance and will let us know what they learned at the next meeting. Gayle will host the next OCHRS luncheon meeting.

Discussion about plans for next year included programs, meetings, appreciation dinner for paid members. Kathleen reported on attending the diversity conference in October and suggested having a paid speaker for the diversity meeting next year; possibly one of the speakers at the National SHRM Diversity Conference.

Jeremy Hornbuckle suggested for January's meeting to be a Nuts and Bolts meeting with round table discussion on I-9's, W/C or Safety, UI and Employee Files?

Michelle discussed that UCO needed speakers on Training & Development and Safety. Discussion about the OCU scholarship and if we do this.

Melanie discussed the membership renewals and the deadline for members to return their renewal form would be January 31, 2005. Gayle updated everyone that she was planning on attending the meetings for the 2005 State Conference in Tulsa and would keep us updated.

Stacey asked everyone to look at the CAP report and email Stacey by the end of the week. Also, send her your contact information and SHRM number.

Next Board Meeting is scheduled at 5:30 pm, Thursday, January 20, 2005 (after rescheduling), at the office of Lynette Parmley, C.L. Frates and Company, 5005 N. Lincoln.

Meeting adjourned and seconded, Dan/Scott, all present agreed.

Meeting ended at 8:25 pm

Minutes submitted by Kathleen Lyons, VP of Diversity