

Minutes – OCHRS Board Meeting September 6, 2006

Members Present: Stacey Scott, Kathleen Norman, Joy Pollock, Lynette Parnley, Michelle Gibson, Melanie Stillinger, Susan Leonard, Scott Lowber, Cooper Johnson, Stephany Wade Tate and Lisa Fleming

Members Absent: Gayle Barrett and Jeremy Hornbuckle

Visitor: Jamie Schuman – UCO - HR Society - President

Meeting began 6:20 pm

Minutes from the April 2006 meeting were reviewed. Motion for approval by Stephanie Wade Tate and seconded by Lisa Fleming. All present were in agreement.

Stacey Scott presented the financial overview, currently has \$44,742.27 in our account and suggested the option on investing some of our savings for future use.

Stacey announced there are several state council positions open and we should make sure we have an OKC presence on the council.

Scott discussed the ballot for the Board of Directors election and nominations. Please send all nominations by email to Scott. Currently, we have two positions open: Vice President of Diversity and Vice President of Community Services. Please nominate someone for the President-elect position as well. Please remember these positions require a time commitment, SHRM and OCHRS membership, and having their company's support for the position.

Scott presented the job description for our new chapter administrator. One suggestion for an additional responsibility: *other duties as assigned. Motion approved and seconded. Michelle/Cooper. Scott will be placing this position on our website.

The Christmas Party will be held at the Embassy Suites on December 7th. Suggestions were made to have everyone donate a couple canned goods or an unwrapped toy for charity. Several ideas were shared.

Reports were made from the Vice-Presidents.

In general, Kathleen announced confirmation from Dr. Hubbard, and everything being ready for the diversity meeting later this month. She requested additional volunteers to help coordinate the registration and the book sale for our speaker. Lynette is serving on the Access Task Force, and has submitted a formal response on Healthcare issues. She states that February is going to be important on the legislative agenda. Lisa suggested having a monthly meeting next year on Workforce Readiness. Michelle announced the great response for assistance on the UCO meeting on resumes, proper dress and mock interviews. Stephany discussed the PHR and SPHR classes. The SPHR students continue to pass at the 100% rate.

Joy announced the need to have Cvent alphabetize the names for the badges, if possible. Scott is going to check on this request.

Jamie Schuman, UCO HR Society President, discussed the Superior Merit Award and announced they were only 10 points away from being in the top 10. What a great job!

Scott announced that Gayle Barrett should review the Chapter Bylaws for compliance and accuracy. Motion approved and seconded. Michelle/Stephany

Scott stated he would be sending additional information by email on all the dates selected for the 2007 monthly meetings.

Next Board Meeting will be scheduled by Scott Lowber and emailed to all board members.

Meeting adjourned and seconded. Stephany/Joy, all present agreed.

Meeting ended at 7:35 pm

Minutes submitted by Kathleen Norman, VP of Diversity