

Minutes – OCHRS Board Meeting September 14, 2004

Members Present: Stacey Scott, Brad Davidson, Kathleen Lyons, Lynette Parmley, Scott Lowber, Michelle Gibson, Melanie Thompson Stillinger, Greg Davis, Gayle Barrett and Jeremy Hornbuckle

Members Absent: Stephany Wade Tate and Dan Maloy

Visitors: Channa Larson and Lindsey Murray (UCO Student Chapter)

Meeting began 5:50 pm

Michelle Gibson made introductions for our visitors from the UCO Student chapter.

Minutes from the July meeting were reviewed. Motion for approval by Melanie Thompson Stillinger and seconded by Michelle Gibson. All present were in agreement.

Greg Davis presented financial information minus the January expenses. Greg will be getting with Dan Maloy by the end of the week to audit the statements. Motion for approval by Michelle Gibson and seconded by Scott Lowber. All present were in agreement.

PAST/ONGOING BUSINESS:

Stacey Scott discussed the learning labs; we might be able to combine this with Francis Tuttle. They have suggested a partnership with OCHRS that will result in us receiving 50% of the profit. Everyone agreed that this sounded like a good idea. Greg Davis will talk with Clark from Francis Tuttle about the details.

Scott reported that the access database for membership information is completed and in use. Melanie is currently taking care of the database. Scott will send everyone the link to the database.

Brad presented the “Hire a PHR/SPHR” brochure draft he completed. Everyone thought the draft brochure was very professional and should be used to help promote the HR field. Stacey will check on the price to print and we should be able to roll this out for 2005.

Stacey reported the information from Dan Maloy that the salary survey only received about 15 responses. This was not enough information for a valid wage survey. A note about this information will be added to the newsletter.

The law seminar will be held on Thursday, September 16th and will start at 8:00 a.m. Stacey will introduce Gayle Barrett who will be managing the conference during the event. There will be three breakout sessions along with the lunch session. Michael Fetzer, EEOC Director from Dallas, will speak along with Gwen Sneed and Donald

Stephens. Discussion about equipment and other general information ensued. Gayle will present a simple evaluation on the format and presentations to use for planning for next year.

Stacey reported that SHRM would pay for the president and incoming president to attend the leadership conference in Washington DC which is going to start November 18th. Stacey also expressed that the CAP report needed to be reviewed by the end of the year. Please send Stacey an email regarding any aspect of the CAP report. We will be discussing the election of officers very soon and recommendations need to be made to Stacey if you know anyone who would be interested in serving on the board for next year. Joy Pollock and Cooper Johnson names were submitted as potential board members. Discussion ensued about the possibility of adding a position to the board of VP of Member Services and changing the name of the current position from VP of Workforce Development to VP of Workforce Development/Readiness, this would require a change in the by-laws.

NEW BUSINESS

Stacey will send the minutes from the State Council to everyone on the board. The 2005 state conference will be held in Tulsa. Gayle will represent OCHRS on the committee. Norman has requested to be the host for 2006. There is a possibility of presenting the SHRM presentation to our local chapter. SHRM has a 52-page power point presentation available which shows in detail how to use the benefits of being a SHRM member. This might be used in January's meeting.

VICE PRESIDENT ANNOUNCEMENTS:

Jeremy passed out handouts from the information on the surveys for the last two meetings. October's meeting will be on diversity and will be given by Jill Hudson.

Kathleen announced the "Diversity Moment's" have been added to our website and look very good. Also, she is planning on attending the National diversity conference on October and will report back on this after the meeting.

Lynette said she would have more legislative updates after the Prosperity Kick off on Friday morning.

Melanie announced the new member breakfast will be on Wednesday, October 22nd and has sent out 52 invitations to new members and the board members. Please be prepared to do a short introduction about yourself and wear your nametag. If you have not already done so, please RSVP to Melanie.

Scott announced he has sponsors through the end of the year and actually through next February. We will need to decide how to train another board member on the website next year so Scott can pass on the website duties before becoming President.

Brad announced information about the Durocher articles and the need to continue to provide information for future articles so we can stay one step ahead. He will be sending out a press release on the recently certified PHR and SPHR and the next meeting.

Gayle has no other updates besides the law seminar on Thursday, which we already discussed.

Michelle announced the student chapter is back in session and allowed her two visitors to speak about the student chapter goals. They want to have more activities and less lecture formats and request assistance in getting two speakers from the OCHRS group at one of their meetings. Michelle requested that all submissions for the newsletter be sent to her before September 24th.

Discussion ensued about the possibility of a Christmas party this year for our membership. Greg Davis is going to check on this and update by email if necessary. Suggestions were for a happy hour type function, with possibly children's toys being brought by members to donate to a charity.

Next Board Meeting is scheduled at 5:30 pm, Tuesday, November 9th at the office of Lynette Parmley, C.L. Frates and Company, 5005 N. Lincoln.

Meeting adjourned and seconded, Jeremy/Greg, all present agreed.

Meeting ended at 8:00 pm

Minutes submitted by Kathleen Lyons, VP of Diversity