

Minutes-OCHRS Board Meeting December 1, 2005

Members Present: Stacey Scott, Scott Lowber, Jeremy Hornbuckle, Michelle Gibson, Gayle Barrett, Melanie Thompson Stillinger, and Stephany Wade Tate.

Members Absent: Brad Davidson, Dan Maloy, Kathleen Norman, Joy Pollock, Lynette Parmley, and Cooper Johnson.

Meeting began at 5:47 p.m.

Minutes from the September meeting were reviewed. Motion for approval by Scott Lowber and seconded by Gayle Barrett.

Scott Lowber stated that we have approximately \$46, 000 currently in the OCHRS fund.

Finalization of the Holiday Appreciation Luncheon:

- 47 people have already rsvp'd
- Another email reminder will go out to the membership tomorrow
- We will need a table set up for new prospects, member/visitor gifts, and membership applications
- Board members need to be present the entire time to greet members and visitors
- Scott and Cooper will hand out gifts
- Process will be to have members and visitors come in, get a name tag, pick up gift, and be directed to the luncheon area
- Members will receive a set of OCHRS coasters for attending the luncheon; guests will receive an OCHRS keychain if he/she joins on December 8th. If the member's visitor joins OCHRS on December 8th, the member will receive a keychain as well.
- The entertainment was suggested by Dan Maloy and will be a jazz combo
- Buffet style service

Melanie spoke on the topic of the membership drive. She would like for the application to be accessible online and be able to pay for it online. We will need a copy of each member's SHRM membership card to attach to their application proving active SHRM membership.

Senior Leadership Group's first meeting was held at the Petroleum Club and had about 12 members in attendance and the second meeting was held at

Chesapeake with about 12 members present. They are currently in the processing in charting out a plan for the group for 2006.

Gayle spoke about the legal seminar held in November. The seminar received a great response, was well received. There were several no shows and it was discussed that we bill each member that did not show but rsvp'd. Scott or Stacey has not received a bill yet for the event. There are several program books left over from the seminar that any board member that did not attend may have. It was not mentioned that Crowe and Dunlevy put on the legal seminar so we need to make sure that distinction is made in 2006. It was discussed that the next legal seminar should be held in April 2006.

The next item discussed was the great look of the website: great colors, new changes. Scott added a link to get to the SHRM newsletters but must be a SHRM member to retrieve them.

Scott and Stacey attended a State Council meeting in August. Tulsa chapter members were not present at the meeting so the OKC chapter was awarded the state conference in 2007. Tulsa did not want the 2007 conference to go to OKC since OKC is so close to the location of the 2006 conference-Norman.

Pat Beck has taken the lead as the 2006 new State Council Director and Stacey has taken the College Relations Chair.

The next OCHRS meeting will be held at the new Francis Tuttle location off of I-40 and Rockwell. It was discussed as the meeting being held on January 26th but that date has since changed to January 19th. Brenda Reneau will be the featured speaker.

A learning lab will be held directly after the meeting. The learning lab topic will be Financial 101 for HR Dummies and will last approximately 3 hours. It was discussed that we should offer the learning lab at no charge for members but \$25 for non-members. We are working on HRCI credit for this event. The society feels that we should offer a service whenever available and this is a good way to offer value to our society, free of charge to members.

Lynette will be spearheading the February meeting for the society. A legislative caucus is the topic for the meeting.

There will be no May meeting due to the State Conference in Norman and Jeremy is working on getting Gayla Sherry to speak at the March meeting. If she is not able to speak that month, we may consider doing a round table discussion.

It has been discussed that we would like to consider changing the meeting location to the new Francis Tuttle location. The company that offers catering at Francis Tuttle is the same company that provides the food at Sellers Event Center.

Dan has decided to resign his position as VP of Comp/Benefits. It was discussed that we should not replace this particular position but replace it with a VP of Workforce Readiness. More discussion to follow.

C-Vent has contacted several of our members regarding offering our society computer software for approximately \$2,000/yr. Their system could send out meeting invitations, update our database, allow members to RSVP. Those who cannot attend a meeting will be sent a survey asking why he/she could not attend so that we can have that for our records. It may allow us to the newsletter on the system and we may be able to add a link to this system to allow members to pay online.

Stephany just wrapped up a course of the SHRM Learning System at OSU/OKC. The class was held from 1 p.m. – 6 p.m. each Thursday for six weeks and received great feedback. Thirty people enrolled in the UCO facilitated program of which 65-70% were students.

Michelle spoke on the attendance of the October 25th, November 8th, and November 29th UCO HR Society meetings. The October 25th meeting topic was mock interviews and had approximately 30 guests. The November 8th meeting was on The Future of HR and the speaker was Dennis Montgomery. The November 29th meeting was on Workplace Violence.

Melanie discussed the January 17th Employer Council meeting that we are sponsoring. Scott has been asked to speak on membership and we will offer membership applications at the meeting. It was asked that as many of the board members as possible attend this meeting. Melanie has asked Stacey to get about 300-400 membership applications printed. We want to try to get as many people to pay online and renew memberships online.

We need to review the Employer Council's schedule as well as speakers and speaker topics so that our schedules do not conflict.

Rhett Laubach was discussed as being a possible speaker for next year. He is a great motivational speaker that we may have speak at our June meeting. Carolyn Shockey was also mentioned. Stacey mentioned that the VP of Training at the Bob Moore Group was also a great motivational speaker.

It was discussed that to have OCHRS note cards printed off would cost us \$900 for 250 note cards.

Gayle spoke about a group called COBRA , which is a state funded group that provides a one stop shop for employers. This group is moving into the area and will be a great employment resource. This group has a grant from the state and is involved in a task force for Workforce Readiness. This is an important initiative for Oklahoma as many in our workforce do not have the necessary skills to do the job.

Gayle stated that talks for the 2006 state conference have begun but there is not much to discuss at this time. The Wednesday evening event will be held at the Sam Noble Museum. Each HR group needs to nominate a legislator (s). Conference will be held in early May.

Meeting concluded at 7:32 p.m. Motion to adjourn from Jeremy Hornbuckle and motion seconded by Gayle Barrett.